

Occupy Boston Request for Cash Disbursement

REQUEST DATE _____ DATE NEEDED BY _____ Logistics sign off DATE _____

WORKGROUP _____

Note - List the names of workgroup representatives making this request. Each workgroup chooses their own representatives and registers them with the FAWG (Financial Accountability Working Group). Only people from this list can request funds for a workgroup.

1. NAME _____ CELL _____ Email _____

2. NAME _____ CELL _____ Email _____

ITEMS NEEDED

Note - Logistics will first attempt to get item(s) donated **before** purchase authorization is made. A logistics representative needs to sign each item to indicate their workgroup was unable to get said item donated. If an item or equivalent is donated, then logistics writes "*donated*" instead of signing approval for its purchase.

# of Items	Description	Est Cost \$	Place of Purchase	Logistics Signoff

Name of Finance workgroup representative (printed) _____

Signature of Finance workgroup representative _____

Date processing completed _____